

E-FORM INSTRUCTIONS

Non CG Terminal

1. Save this form to your computer.
 2. Open the form in Adobe Acrobat Reader®. (download [here](#))
 3. Fill out the form including the *e-sign* field (when available) and select the “Submit” button.
 4. An email client will open (Apple Mail, Outlook, etc.) with the “To” and “Subject” fields pre-filled and the completed PDF attached. If no email client is available, save the form and attach it to an email and send to the email address identified in the form.
 5. Send email.
- If unable to send the form via email, the completed form can be printed and faxed or brought into a MWR office.
 - If unable to fill form out on the computer it can still be printed, completed and brought into a MWR office, or stop by a MWR office and a printed form will be provided.

CG Terminal (CAC Required)

1. This form will be fillable in the Internet Explorer® browser.
2. Please follow above steps 3 – 5.



SECTOR SAN JUAN MWR DEPARTMENT



MWR ACTIVITIES AND FACILITY USAGE RELEASE AND HOLD HARMLESS AGREEMENT

In consideration for being allowed to participate in the MWR program and/or utilizing an MWR/Housing facility, I hereby release the United States of America, the Department of Homeland Security, the United States Coast Guard, the Morale Well Being and Recreation Department and all of their officers, agents, or employees, acting officially or otherwise, from any and all claims, demands, actions, or cause that may result from any liabilities or claims arising from my (and/or my family's) participation.

I agree that I will never prosecute, or in any way aid in prosecuting, any demand, claims or suit against the United States Government or any of its dependencies for any loss, damage, or injury to my person or property that may occur from any cause whatsoever as a result of taking part in these activities or utilizing the facility.

I also understand and agree that I may be held liable for any damage or loss to the United States Government that is caused by my gross negligence, willful misconduct, or fraud.

Signature of
Participant

Date

Print Name

Address

To be filled out by Parents or Legal Guardians if applicable

I, _____, parent/legal guardian of the above-said minor child (children) consent to his or her taking part in the MWR support facilities and activities. I will abide by the above.

Signature of
Parent/Guardian

Date